

Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Pewsey LHFIG – Notes of on-line meeting held on Wednesday 18th October 2023 at 14:00 hrs			
1.	Attendees and apologies			
		<p>Attendees:</p> <p>Cllr Paul Oatway – Acting Chair John Ford – Pewsey PC Steve Colling – Burbage PC Kathryn Richardson – Wilcot Huish & Oare PC John Brewin – Woodborough PC Steve Heppenstall – Froxfield PC Vanya Body – Froxfield PC Tom Ellen – North Newnton PC Andrew Flack – Upavon PC Dianah Shaw – Shalbourne PC Tim Burgess – Chirton & Conock PC Colin Gale – Rushall PC Thomas Heyward – Local Highways Phil Rushmere – Traffic Engineer Mark Stansby – Principal Traffic Engineer</p>	Area Board to note.	AB
		<p>Apologies:</p> <p>Cllr Jerry Kunkler Paul Mills Chirton & Conock PC Dawn Wilson Wilcot Huish & Oare PC Martin Cook – Acting Area Highway Engineer Charlotte Sartin Wiltshire Police Gordon Ball – Little Bedwyn PC</p>		

Pewsey Local Highways & Footway Improvement Group

2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 26 th July were presented to the Area Board on 18 th September 2023, passing all recommendations.	LHFIG to note.	All
3.	Financial Position			
		The current balance for 2023/24, less previous commitments, stands at £31,908.52 (see Appendix 1).	Area Board to note	AB
4.	Priority schemes			
a)	Issue 10-20-3 Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.	Issue submitted by Rushall Parish Council on 30/01/20 All is in hand to commence construction on 23 rd October under a full road closure. The work is scheduled for completion by 10 th November.	Area Board to note	AB
b)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment	Issue submitted by Chirton Parish Council on 24/11/20 The Parish has now indicated their desire for a formal 20 mph speed limit assessment, charged at £2,900. The Parish also wish to include the no through road leading to Conock as part of the assessment. The Parish offered a 20% contribution to proceed the assessment and the group were content to proceed.	To recommend to the Area Board an allocation of £2,320.	Chair
c)	Issue 10-21-2	Issue submitted by Woodborough PC on 20/01/21	Highways to complete the design	Highways

Pewsey Local Highways & Footway Improvement Group

	Woodborough C261 (West End of village) – request to extend kerbing and / or footway	<p>The results from the topo survey have been received and the cost of the survey is now confirmed as £1,700. This is an underpend of £300 against the estimate.</p> <p>Parish contribution confirmed as 25% of actual spend, a sum of £425.00</p> <p>The design is now being refined in order to produce an accurate estimate ahead of the Substantive Fund bid.</p>		
d)	<p>Issue 6374 & 6541</p> <p>Upavon – repositioning of No Entry Signs</p>	<p>Issues submitted on 08/06/18 & 31/07/18</p> <p>The street lighting improvements have now been completed but regrettably the contractor has failed to directly illuminate the no entry signs and the give way sign on Devizes Road.</p> <p>Highways to chase.</p>	Highways to chase work outstanding.	Highways
e)	<p>Issue 10-22-10</p> <p>North Newton – request for Phase 3 of Footway project to complete the link from Rushall Road to the Bus Stops on A345.</p>	<p>Issue submitted by Noth Newton Parish Council on 05/07/22</p> <p>The Topo Survey has been completed at a cost of £1,800 against an estimate of £2,000. This has been funded using s106 monies.</p> <p>A preliminary design has been completed and is included as Appendix 3. The estimate now stands at £29,225.81 which includes legal fees to close the road, temporary traffic management, Safety Audits (stages 2 & 3) and construction. A 15% contingency has also been included.</p> <p>The Parish contribution is to be funded using the remainder of s106 monies, a sum of £8,035.43. The LHFIFG were content to add a further £8,000 towards the bid.</p>	To recommend to the Area Board an allocation of £8,000.	Chair

Pewsey Local Highways & Footway Improvement Group

f)	<p>Issue 10-22-8</p> <p>Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm</p>	<p>Issue submitted by Rushall Parish Council on 27/04/22.</p> <p>The results of the topo survey have now been returned in full. The cost of the survey is confirmed as £1,850, against an estimate of £3,000. The Parish have agreed to contribute two-thirds of the actual cost, a sum of £1,233.40.</p> <p>The BT Openreach survey has also been completed on budget. BT are suggesting that we move 3 poles but Highways may contend this. A site meeting is to be arranged to coincide with the road closure for Phase 2.</p>	<p>Highways to issue invoice for contributions towards the Topo Survey and BT Survey.</p>	Highways
g)	<p>Issue 10-22-11</p> <p>Woodborough – request for direction signs to indicate Parish Room and Defibrillator</p>	<p>Issue submitted by Woodborough Parish Council on 02/08/22</p> <p>The signs have been installed but the bill received by Highways from the contractor has been challenged.</p>	<p>Highways awaiting revised bill from contractor.</p>	Highways
h)	<p>Issue 10-23-2</p> <p>Froxfield A4 – request for Speed Limit Review</p>	<p>Issue submitted by Froxfield Parish Council on 11/01/23</p> <p>The speed limit assessment has been completed and the recommendations are set out in Appendix 2.</p> <p>The Parish welcomed the findings and wish to proceed with the changes recommended, at an estimated cost of around £6,500. The Parish offered a £1,500 contribution and the LHFIFG are content to take this forward.</p>	<p>Highways to issue invoice to Parish Council for the sum of £725.00 for the Assessment.</p> <p>To recommend to the Area Board an allocation of £5,000.</p>	Highways Chair
i)	<p>Issue 10-22-9</p> <p>A345 Upavon – request for footway link from Riverside Park to the village centre, in the vicinity of Grey Flags</p>	<p>Issue submitted by Upavon Parish Council on 29/06/22</p> <p>A site meeting has established the key wishes of the land owner:</p> <ul style="list-style-type: none"> To retain a natural look to the environment. 	<p>Area Board to note.</p>	AB

Pewsey Local Highways & Footway Improvement Group

		<ul style="list-style-type: none"> The provision of a planted boundary, to limit noise pollution, but with no fencing. The provision of a neutral coloured footway surface, not standard “black-top”. <p>An engineer has recently been assigned to this project and we hope to make progress with this soon.</p>		
j)	<p>Issue 10-23-5</p> <p>All Cannings Lipgate Road – request for 20 mph carriageway roundels</p>	<p>Issue submitted on 11/05/23 by All Cannings Parish Council</p> <p>2 x roundels have been painted and Highways are awaiting the bill from the contractor.</p>	Highways to chase the bill	Highways
k)	<p>Issue 10-23-6</p> <p>A4 Froxfield – request for SID infrastructure (ground socket & Post)</p>	<p>Issue submitted on 22/05/23 by Froxfield Parish Council</p> <p>A site meeting has been held and a position for the new post has been agreed. SID will monitor both directions and so a permanent post, rather than socketed can be installed.</p> <p>The revised estimate stands at £430.93 inclusive of temporary traffic management. This is below the previous estimate of £600 for a socketed post.</p> <p>Further savings on traffic management costs could be achieved by delaying this until the speed limit change.</p>	Parish Council to discuss and report back in time for the next meeting.	Parish Council
l)	<p>Issue 10-23-8</p> <p>Beechingstoke Woodborough Road – request for village gates</p>	<p>Issue submitted on 12/07/23 by Cllr Oatway on behalf of Beechingstoke Parish Council</p> <p>At the previous meeting, it was agreed that single gates could be installed by the village nameplates on Woodborough Road (East and West end), together with new nameplates, and a new nameplate on the approach from Marden. The estimate was confirmed at £4,590.00. LHFIG has currently allocated</p>	Highways to arrange site meeting	Highways

Pewsey Local Highways & Footway Improvement Group

		<p>£2,500, and the Parish Council has now indicated a 20% contribution of £500 giving a total of £3,000.</p> <p>Given the shortfall, it was agreed to consider the installation of nameplates only at this time. Highways and Councillor Oatway to meet with the Parish to discuss a way forward.</p> <p>.</p>		
5.	New Requests and ongoing Issues			
a)	<p>Issue 10-21-12</p> <p>C52 Safety and Speed between Manningford and Wilcot</p>	<p>Issue Submitted by Manningford Parish Council on 26/10/21</p> <p>Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.</p> <p>Area Highway Engineer confirmed that patching work at Little Abbots now more likely to take place in 24/25 due to financial constraints. The road markings at this junction have now been refreshed.</p> <p>A site meeting was held on 9th August with various potential solutions discussed.</p> <p>The Parish are to discuss this further and report back in due course.</p>	Parish Council to consider options	Parish Council
b)	<p>Issue 10-22-3</p> <p>A346 Leigh Hill – Request for Calming Measures</p>	<p>Issue submitted by Burbage Parish Council on 23/01/22</p> <p>Safety concerns at junction of Three Oak Hill Drive</p> <p>A replacement sign has now been installed as part of the sign maintenance programme.</p>	To recommend to the Area Board that this issue is closed.	Chair

Pewsey Local Highways & Footway Improvement Group

c)	<p>Issue 10-22-12</p> <p>Upavon High Street – request for footway between 21 High Street and Jarvis Street.</p>	<p>Issue submitted by Upavon Parish Council on 04/10/22</p> <p>There is no kerbed footway provision at the narrow section of the High Street a length of approximately 50 metres.</p> <p>Measurements taken on site show that an 8m extension to the current footway would be possible, but the carriageway width is too narrow to extend beyond this.</p> <p>Alternative measures could include, coloured surfacing to highlight the on-carriageway “footway”, a refresh of the markings and extension to the centre line on approach to Jarvis Street and road narrows and or pedestrians in road signs.</p> <p>Parish has requested an estimate to cover all of the above.</p>	Highways to consider costs	Highways
d)	<p>Issue 10-23-4</p> <p>Rushall Pewsey Road – request for footway improvements near Chudleigh Cottage</p>	<p>Issue submitted on 27/04/23 by Rushall Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for raised kerbs to prevent through traffic from using the footway as an extension to the running carriageway.</p> <p>A further site meeting has been held and the problem is now fully understood. An engineering solution is possible but not quite so straightforward due to the changing levels with properties, steps to properties and driveways all present. A cheaper solution to protect the footway and in turn, the property boundaries would be to install approximately 4 bollards and Highways have offered to fund this as a gesture of good will.</p>	Highways to develop a suitable solution.	Highways

Pewsey Local Highways & Footway Improvement Group

		Following local consultation the parish Council has asked that the raised kerb solution is developed without the installation of bollards.		
e)	<p>Issue 10-23-7</p> <p>Burbage Stibb Green – request for footway improvements near The Old Bakery</p>	<p>Issue submitted on 12/07/23 by Burbage Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for footway widening to achieve 1.2 metres and a solution to retain the bank, good for the next 20 years.</p> <p>A further site meeting has been held and the issue is now fully understood. The lengthspans approximately 125 metres and is confirmed as being public highway (to the fence line).</p> <p>Highways to hand the matter over to their Structures team for initial assessment and guidance.</p>	Highways to instruct Structures team to investigate.	Highways
f)	<p>10-23-9</p> <p>A345 Junction with Sunnyhill Lane – request for Bus Stop infrastructure and footpath link.</p>	<p>New Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Council</p> <p>Request includes for the provision of a bus shelter, dropped kerbs and footpath link from Sunnyhill Lane to the Bust Stops.</p> <p>As the Parish representative had left the meeting, the item was deferred until the next meeting.</p>	Area Board to note	AB
g)	<p>10-23-10</p> <p>A345 between Prospect and Rainscombe Farm, North of Oare – request for Signing review</p>	<p>New Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Council</p> <p>Request includes consideration of gates at North end of Oare, all road markings and all traffic signs.</p>	Area Board to note	AB

Pewsey Local Highways & Footway Improvement Group

		As the Parish representative had left the meeting, the item was deferred until the next meeting.		
h)	10-23-11 Oxenwood – request for Speed Limit Review	<p>New Issue submitted on 01/10/23 by Shalbourne Parish Council</p> <p>Request is for a desk top study to cover the area defined by the village nameplates to determine whether the village might qualify for a speed limit.</p> <p>The Parish has submitted a paper prepared by a resident which suggests that the criteria for a 30 mph limit is met.</p> <p>A formal speed limit review is charged at £2,900 and is the established procedure for considering such requests. Other safety concerns, such as the absence of Give Way signs and the site by the outdoor activity centre can be considered in isolation should the Parish wish to raise these issues.</p> <p>The LHFIFG were content to support a review with the Parish contributing 20% of the cost, a sum of £580.</p>	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate £2,320.	Chair
6.	Other items			
a)	Deadline for submitting LHFIFG Requests.	<p>Requests are to be submitted two weeks prior to each meeting. Requests received after the deadline will be held until the following meeting.</p> <p>Requests to be sent to LHFIFGrequests@wiltshire.gov.uk</p> <p>The deadline for our next meeting is 17th January 2024.</p>	To note	All

Pewsey Local Highways & Footway Improvement Group

7.	<p>Dates of future meetings:</p> <p>31st January 2024.</p> <p>Meetings to commence at 14:00 hrs and will be held on-line until further notice.</p>			

Pewsey Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Acting Area Highway Engineer – Martin Cook

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.
2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£13,119.76**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

Pewsey Local Highways & Footway Improvement Group

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To add the following Issues (with funding) to the Priority Schemes List: 10-23-11 Oxenwood Speed Limit Assessment £2,320

7.2 To add funding to schemes already on the Priority Schemes List: 10-20-9 Chirton Speed Limit Assessment £2,320, 10-22-10 North Newton Footway Phase 3 £8,000 and 10-23-2 A4 Froxfield Speed Limit £5,000

7.3 To close the following Issues: 10-23-3 A364 Leigh Hill